Date: August 29, 2012

To: Terrie Bunn
    CVM

From: Simon Petersen-Jones
       Chairperson, College Advisory Council


The College Advisory Council (CAC) serves as an open channel of communication between the college faculty and the dean. The CAC primarily serves in an advisory capacity to the Dean, representing faculty opinion. The CAC met monthly except for February and June 2012.

The CAC consisted of the Dean, representatives of the 6 departments (LCS- Sordillo, MMG-Fyfe, PHM-Kaminski, PSL-Yang, PDI-Harkema, SCS-Petersen-Jones) and the Academic Council (Ames), and a student representative (Douglas/Grimes/Yazvac).

The following officers were elected for 2011-12: Chairperson – S. Petersen-Jones, Vice chairperson – J. Harkema, Secretary – C. Yang, Diversity representative – J Fyfe.

The agenda of the CAC meetings followed the approximate format:

1. Approval of agenda.
2. Approval of minutes.
3. Student comments.
4. Dean’s comments.
5. Faculty comments.
6. Old business.
8. Adjourn.

The CAC received reports on:

The budget (monthly)

CVM Outside Work for Pay Policy revisions (August & September 2011)

Proposed CVM Faculty Mentoring Policy (September 2011)

CVM Accreditation Self-Study chapters (January 2012)

CVM Academic Policy and Guidelines for Academic Recommendations by the Committee on Student Performance. (April 2012)
The CAC discussed:

Recommendation of the Working Party to review the CVM Outside Work for Pay Policy (August, September, November 2011)
CVM Faculty Mentoring Policy (September, November & December 2011)
Clinical Core Competencies ad hoc Committee (December 2011)
The Self Study document for AVMA Accreditation (January 2012)
MSU push for increased federal funding (January 2012)
Trigger for academic probation for DVM students (March & April 2012)

Actions by the CAC included:

Approval of the CVM voting lists (August 2011)

Review of annual reports of standing and ad hoc committees (Sept 2011)

Calling and conducting CVM Fall Faculty meeting (December 19, 2011)

Working with the Provost’s Office to coordinate Dean Brown’s five year review. CAC developed a questionnaire for faculty and staff to be administered by IPPR. CAC established a list of external stakeholders for the Provost to contact for feedback on the Dean’s performance. CAC informed faculty and staff of the process to provide direct feedback to the Provost either in writing or at individual meetings. CAC analyzed the results from the questionnaires and provided a summary of those results to the Provost.

Working with the Provost’s Office to establish the process for the Search for a Dean for the College of Veterinary Medicine. The CAC produced a document “Search and Rating Procedure for the Position of Dean” that described the planned process for a Dean Search. This was subsequently approved by the Provost. The CAC coordinated nominations to the search committee and passed on the nomination to the Provost’s Office.

Nominating faculty to serve on standing committees (March 2012)
The committee shall consist of 10 voting members, 6 elected faculty members and 4 members appointed by the Dean (3 faculty members and an MVMA/alumnus appointed as an adjunct faculty member), and 2 non-voting members (the assistant dean of admissions and the dean’s office representative).

This report summarizes the major activities, decisions and responsibilities of the Committee on Student Admissions (CSA) for the academic year 2011-12

The primary responsibility of the CSA for the year was the evaluation of applications for the CVM Class of 2016 and selection of the class members who will matriculate in Fall 2012. A profile of the admitted CVM Class of 2016 is included. The CSA also reviewed files for Veterinary Scholars and Production Medicine Scholars, who will for the most part matriculate in Fall 2013 and 2012 respectively. No files for Post Doc applicants were reviewed and none will matriculate in fall 2012.

Some changes were made in the supplemental application to better focus on non-academic attributes reflecting uniqueness, diversity, and/or prodigious or unique efforts in specific areas. These five categories included research skills and lessons learned or other significant experience related to research including any publications, presentations, or advanced degrees, agricultural background or food animal/food system experience and interest, socio-economic challenges and hardships to obtaining education, breadth and depth of veterinary and/or animal experiences and diverse backgrounds gained from cultural, career, or community service experiences. The final selection of applicants was based on the Scholastic Indicator Score (SIS) and the revaluation of that score depending upon specific non-academic attributes as determined by the CSA.
The minimum acceptable SIS was established as 790/1000. Applicants not meeting the minimum SIS standard were sent a letter of denial in mid December. Applicants with an original SIS of 790-889 were reviewed by two faculty members of the CSA and ranked by the revalued SIS. Applicants with a SIS of 890 or greater were considered exceptional, but their applications were still reviewed for consistency of information, adequacy of veterinary experience and/or egregious behavior.

There were 786 applicants in the 2011-12 cycle – 198 Michigan residents and 588 non-Michigan residents. All applicants received a Supplemental Application. One hundred and thirty four offers were made to candidates with a SIS > 890 (high SIS), 41 to Michigan residents and 93 to non-Michigan residents. Of these, 36 Michigan residents accepted the offer and 17 non-Michigan residents accepted the offer.

The CSA completed file reviews for 492 regular applicants. These included high SIS applicants, six veterinary scholar applicants and six production medicine scholar applicants. The CSA was organized into five teams of two members each to review files. Dr. Norma Baptista and Ms. Donna Grooms reviewed files for egregious behaviors and to assure consistency between teams. Files were reviewed against a set list of attributes. The SIS score remained unchanged or was a) partially or b) fully revalued based upon the agreed non-academic attributes desired to provide uniqueness and diversity. All discrepancies were discussed and resolved by CSA members prior to or at the bi-weekly meetings.

After file review, applicants were ranked by their revalued SIS. Offers were made to a total of 82 mid-SIS applicants (26 Michigan offers and 56 non-Michigan offers). Seventy-one applicants were placed on the alternate list (21 Michigan and 50 non-Michigan alternates).

Of the 26 Michigan mid-SIS offers made, 23 were accepted. Of the 56 non-Michigan mid-SIS offers made, 16 were accepted. Two deferments were requested from non-Michigan applicants and assuming these two would not matriculate with the class of 2016, five alternates were called to fill the two vacated spots. It was also necessary to call 5 Michigan alternates to fill five Michigan spots.

No Post Doc candidates were interviewed and/or offered admission.

The Class of 2016 cohort consists of 111 students of which 10 are Veterinary Scholars, 3 are Production Medicine Scholars, 1 is a deferment, 52 are high-SIS regular applicants, 38 are mid-SIS regular applicants, and 7 are mid-SIS alternates. There were 75 Michigan and 36 non-Michigan residents selected. One of those selected as a non-Michigan resident will matriculate as a Michigan resident.

**Academic Characteristics for the Class of 2016**

<table>
<thead>
<tr>
<th></th>
<th>Average</th>
<th>Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cumulative GPA</td>
<td>3.70</td>
<td>3.5 – 4.0</td>
</tr>
<tr>
<td>Science GPA</td>
<td>3.64</td>
<td>3.01 – 4.0</td>
</tr>
<tr>
<td>Last 3-Semester GPA</td>
<td>3.75</td>
<td>3.14 – 4.0</td>
</tr>
<tr>
<td>GRE</td>
<td>1201</td>
<td>880 - 1480</td>
</tr>
<tr>
<td>SIS</td>
<td>887</td>
<td>805 - 984</td>
</tr>
</tbody>
</table>
Non-Academic Characteristics for the Class of 2016

<table>
<thead>
<tr>
<th>Men: 14</th>
<th>Women: 97</th>
</tr>
</thead>
<tbody>
<tr>
<td>Age Range: 19-44 (average is 22.8)</td>
<td></td>
</tr>
<tr>
<td>97% have a Bachelor’s degree (5 have an advanced degree)</td>
<td></td>
</tr>
<tr>
<td>36% have a Bachelor’s degree from MSU</td>
<td></td>
</tr>
<tr>
<td>International: 0</td>
<td></td>
</tr>
<tr>
<td>Ethnic Minorities: 10</td>
<td></td>
</tr>
<tr>
<td>• Hispanic - 5</td>
<td></td>
</tr>
<tr>
<td>• Asian - 2</td>
<td></td>
</tr>
<tr>
<td>• African American - 2</td>
<td></td>
</tr>
<tr>
<td>• American Indian - 1</td>
<td></td>
</tr>
</tbody>
</table>

Three applicants were denied due to lack of vet animal experience – two were high SIS applicants and one was a mid SIS applicant.

This year’s SIS range for selected regular applicants was 814-984. Last year’s range was 815-970.

Production Medicine Scholars Admission Pathway option

This year 6 students applied for admissions through the Production Medicine Scholars Admission pathway. All six were selected. Three will matriculate with the class of 2016 and one with the class of 2017. One chose to attend her in-state vet school and one chose not to attend vet school at this time.

Veterinary Scholars Admission Pathway Option

This year 6 students applied for admission through the Veterinary Scholars Admission pathway. Following file review, all 6 applicants were invited to join the CVM class of 2016 and all 6 will matriculate with the Class of 2017.

Accomplishments

1. A total of 492 files were reviewed by the CSA. Each member completed about 105 files
2. As in the previous year, at the conclusion of each CSA meeting admissions offers were sent to applicants.
3. A series of six Welcome Days were held for selected students from February to April. One hundred and twenty three candidates attended and 90 of these accepted the offer of admissions. The day included presentations by faculty, visit to a class or anatomy lab in progress, financial aid presentation, scholarships presentation, tours of the college, VTH and the DCPAH. The tour of the DCPAH was a new effort for this year. The day included presentations and information booths with representatives from MSU Housing, MSU Medical Insurance & the MSU Physicians Office and the
MSU Federal Credit Union. The Admissions Staff also answered individual questions concerning pre-requisite deficiencies.

4. By April 20, 95% of the offers were accepted and all application and acceptance fees were paid. All alternates paid fees and were admitted by May 25, 2012.

5. On April 16, 4 non-Michigan candidates with the highest SIS scores were awarded the Hutton Scholarship and 2 Michigan candidates with the highest SIS scores were awarded the Cunkelman Scholarship. These awards have in part contributed to retain these students for the Class of 2016.

6. The Class of 2016 Facebook was set up in mid March.

7. As of June 18, all admitted students were enrolled in MSUCVM.

**Policy Change Recommendations**

No changes on any of the policies on admissions were introduced.
College Committee on Curriculum

FINAL REPORT
JULY 1st, 2011- JUNE 30th, 2012

In 2011-2012, the college committee on curriculum (the committee) met biannually to discuss and review curriculum from the prior semester. Spring semester 2011 and Fall semester 2012 courses were reviewed. Additionally, the committee established new procedures to review the selectives and the clinical clerkship portion of the curriculum. Selective review was completed for FS12 and clinical clerkship review will take place annually, starting with the academic year 2011-2012. A summary evaluation for each class was generated and distributed to the course moderator, department chair, and Associate Dean for Academic Programs and Student Affairs. This is the second year the committee performed the current pre-clinical curricular review process, and thus, we were able to compare the current year reviews to the prior year and monitor continual, timely refinements.

Based on the results of the 2009-2011 curricular review, the committee has been actively considering:

- The best location for pharmacology courses in the pre-clinical curriculum
- How to improve integration of semester three material
- A possible move of cardiology course from semester four to semester three

The committee reviewed and approved (1) Vet Tech Program changes, (2) USDA National Veterinary Accreditation Program requirement incorporation into curriculum, (3) Safety Pharmacology Program, (4) Food Safety and Toxicology Program, (5) course changes.

Finally, the committee prepared documents and a presentation for the AVMA accreditation meeting.

Respectfully submitted,

Colleen Hegg, CCC Chair

Members: Buckley, Hegg, Hennessey, Marteniuk, Mayer, MohanKumar, Nelson, Reinart, Wallace; Carr – ex officio; Patterson – Dean’s representative
The purpose of the Committee on Graduate Study and Research (CGSR) is to advise the dean on matters pertaining to graduate education and research, and also to review research proposals for intramural funding. With regard to the latter activity, the CGSR evaluated proposals submitted for funding through the CVM Endowed Research Fund.

The CGSR continued to offer two grant cycles per year. For the 12/15/11–12/14/12 grant cycle, 6 project grant proposals were submitted, of which 3 were funded. For the 7/1/12–6/30/13 grant cycle, 8 project grant and 3 equipment grant proposals were submitted; funding decisions will be made toward the end of June.

From nominations submitted by CVM faculty, the CGSR selected the recipients of the 2012 Pfizer Animal Health Award for Research Excellence and the 2012 CVM Veterinary Student Research Award. The student award and the faculty award will be presented at the 2012 Phi Zeta Research Day award ceremony.
The CVM Hearing Board organized itself in October, 2011. Membership is as follows:

Dan Grooms (LCS), chair
Laura Nelson (SCS), secretary
Ioana Sonea (PDI)
Susan Conrad (shared dept rep)
Ingeborg Langohr (alternate)
Nate Nelson (alternate)
Bo Norby (alternate)
Anna Heckla Merrihew (2015 rep)
Kristen Seymour (2015 alternate)
Debbie Lackey (2015 alternate)
Casandra Knudsen (2014 rep)
Amelia Gessner (2014 alternate)
Tina Lyngvar (2014 alternate)
Nicole Hainer (2013 rep)
Jessie Hennessey (2013 alternate)
Angela Infante (2013 alternate)
Kristie Christeon (2012 rep)
Crystal DeGroot (2012 alternate)
Daniel Cole (2012 alternate)

The Hearing Board (HB) reviewed the MSU CVM Hearing Procedures including procedures and by-law changes that were passed at the Fall 2010 MSU CVM Faculty meeting. The HB felt there were no further changes warranted at this time.

The CVM HB reviewed no complaints during the 2011/2012 academic year.

Per the 2010/2011 recommendation of the HB regarding the need for both faculty and students to have an increased awareness about the CVM Code of Conduct and Honor Code, Dr. Patterson has increased efforts to educate incoming students. She also made a presentation at the 2011 Fall CVM Faculty Meeting.

Respectfully submitted,

Dan Grooms DVM, PhD
Chairperson
Annual Report

College of Veterinary Medicine
Committee on Promotion and Tenure

2011 - 2012

Members: Drs., Arnoczky (SCS), Bowker (PDl), Ganey (PHM), Harkema (PDl), Johnson (SCS), Mansfield (LCS), and Robinson (PSL/LCS)

The following officers were elected: Chair Ed Robinson, Vice-chair Patti Ganey, Secretary Linda Mansfield, Diversity officer Steve Arnoczky.

At the start of the academic year, the document entitled "Measures, Standards and Guidelines for Reappointment, Promotion and Tenure in The College of Veterinary Medicine," had been shared with the Departments in the College and was still under review. On December 18, 2011 the College of Veterinary Medicine Committee on Promotion and Tenure (CVM CPT) met to consider the departmental responses to the document. Most suggested changes were minor but the Department of Small Animal Clinical Sciences (SCS) challenged the need for such a document based on lack of clarity of statements in the Faculty Handbook and other University documents. SCS contended that promotion and tenure decisions originate in the departments and that they should set the standards. After review of the SCS challenge, CVM CPT voted in favor of having a college document on promotion and tenure but also voted to ask the Provost if independent college standards were required. No response was received from the Provost other than a message through Dean Brown indicating that college standards were necessary.

Accordingly, CVM PT revised the initial promotion and tenure standards document by including more information on the process of promotion and tenure and the functions of CVM CPT. Emphasis was placed on the critical role of the departments in determining the departmental standards, which would serve as guidelines for CVM CPT review and on interpretation of those standards. The revised document entitled "Reappointment, Promotion and Tenure in the College of Veterinary Medicine" was distributed to the departments in May 2012. At the end of the academic year, comments on this document had been received but not acted upon.

CVM CPT reviewed three candidates for promotion to Professor, three candidates for promotion to Associate Professor with tenure, and two candidates for reappointment as Assistant Professor.

CVM CPT Chair Dr. Robinson provided input on the promotion and tenure process for the AVMA accreditation report.

Respectfully submitted

N. Edward Robinson,
Chair College of Veterinary Medicine Committee on Promotion and Tenure
July 6, 2012
Members:
Dr. James G. Wagner, Chair
Dr. Matthew Beal, recording secretary
Dr. Ron Erskine
Dr. John Fyfe
Dr. Michelle Kopcha
Dr. Sheba Mohankumar
Dr. Robert Roth

Meetings:
The Committee on Student Performance met seven times during 2011-2012; one meeting was held to discuss academic policy changes, two meetings were end-of-semester conferences with students for potential probation or dismissal, and four meetings were called to determine the fate of students who failed a clerkship.

Academic Policy Discussions

On November 17, 2011, the committee met with outgoing Associate Dean Sprecher to continue the conversation of the benefits of introducing more strict performance guidelines and specifically a “D-rule (number of classes or credits under 2.0). The committee members are concerned that students struggling academically in the first 5 semesters may not be successful in the clinical phase of the program. Since the last curriculum change, it is possible for students to have as many as 2 grades < 2.0 per semester, in more than one semester before clinics and still be in good academic standing. Such academic status is possible because of the introduction of several 1- and 2-credit courses that can offset poor performances in more difficult 3- and 4-credit courses.

During the Fall, end-of-semester meeting held December 20, 2011, the committee reviewed data on the number and frequency of grades <2.0 stratified by student (repeat offenders) and course. Fall semesters (semesters 1 & 3) had the highest rate of <2.0 grades and approximately 3-5 students per semester had more than 1 grade of <2.0 in a semester. Based on this review and from further input from members over the ensuing weeks the following wording was developed as a proposed “D rule”:

A student earning a grade of < 2.0 in 2 or more courses during a semester will be placed on academic probation, unless their cumulative GPA is ≥ 3.0

A student that is placed on academic probation may not serve as an officer in any CVM related clubs or organizations. They may maintain membership. Once the student has regained good academic standing, they may resume leadership roles.
Associate Dean Patterson will move the proposal to the Dean’s cabinet for their review.

**End-of Semester Meetings**

On December 20, 2011 the committee met with students who received a grade of 0.0 during Fall semester or who had cumulative GPA of less than 2.0.

- A 1st semester student earned 0.0 in PDI 520 and indicated difficulty adjusting to the heavy course load of the veterinary curriculum. The committee voted unanimously that the student be transitioned to the Extended Program where they will begin with the Class of 2016 beginning in the Fall of 2012.

- A 3rd semester student on second probationary period earned a 0.0 in MMG 563 and a 1.5 in PHM557, for semester GPA of 1.97. In the current semester the study worked a part-time job that took away study time which they eventually quit. Issues of study techniques and continuity of coursework from previous semesters may also have impacted performance. The committee voted unanimously that the student be transitioned to the Extended Program in Fall 2012, and in the interim complete coursework in immunology, microbiology, or pharmacology outside the CVM curriculum.

On May 8, 2012 the committee met with students who received a grade of 0.0 during Spring semester or who had cumulative GPA of less than 2.0.

- A 4th semester student had two withdrawals resulting in extended curriculum (Fall 2008 and Spring 2011). This semester the student earned a 1.81 for a cumulative GPA of 2.29. They earned a 1.0 in PDI 553 (Sys Path), 1.0 in VM 543, 1.5 in VM 546 Musculoskeletal, and 2.0 in VM 545 (Principles of Anesthesia and Surgery) and 2.0 in MMG 556 (Microbiology: Viruses). The student described significant life events that impacted their ability to perform well academically. The committee voted to offer another extended curriculum characterized by repeating MMG 563, PDI 551, PHM 557 in the fall and PDI 553, VM 543, and VM546 in spring.

- A 4th semester student earned a 1.0 in PDI 553 (Systemic Pathology), a 0.0 in VM 543 (Cardio), and a 0.0 in VM 546 (Musculoskeletal). The student felt that they would benefit from some additional course work in physiology and knew that if they repeated some coursework from the current semester, they would be better prepared in the future. The committee voted to place the student in the Extended Program with physiology and pharmacology coursework in Fall and repeat of all Spring courses that they received <2.0.

- A 2nd semester student earned a 0.0 in VM 548 (Diagnostic Imaging) and a 2.90 for the semester (3.05 overall). The student felt that maybe they was not studying enough, felt that the final tested on some material that they prepared for, but some material for which
they did not study or expected to be on the final. The instructor is willing for the student to remediate.

**Clerkship Failures**

**On March 21, 2012** the committee met with a student who failed SCS647. While the student has a commendable GPA, handling the transition from classroom to clinics was difficult, and communication issues also impacted their performance. The committee recommended that the student stay in the CVM program and repeat SCS647 as soon as reasonable. The student will make greater efforts at improving their English and take advantage of shadowing opportunities in the VTH.

**On April 17, 2012** the committee met with a student who failed SCS695. Issues of confidence, attitude and participation were discussed. Clinical faculty members have discussed these issues with the student and think that repeating SCS will be result in a satisfactory performance. The committee recommended that the student repeat SCS695 and stay in the CVM program.

**On April 30, 2012** the committee met with a student who failed SCS647. Clinical performances issues focused on a lack of trust and reliability, and were coupled with a pattern of poor academic performance (5 semesters of less than a 2.0 GPA) that had resulted in multiple probations. The student described the clinical failure as a result of miscommunication and misunderstandings with the clinical faculty. The committee recommended dismissal from the CVM program.

**On July 10, 2012** the committee met with a student who failed SCS626. The student was advised to take a 3 to 6 month recess from the clinics but undertake structured activities with the guidance of the Associate Dean for Academic Programs and Student Affairs.

**Other Business**

At the beginning of each semester, individual committee members also met one-on-one with students who received less than a 2.0 in any class the previous semester. The goal of these meetings was to identify and intervene early to rectify academic difficulties. Each committee members met with three to five students each semester. Records of these meetings are filed with the Associate Dean.

Respectfully submitted,

James G. Wagner, Chair, CSP
2011-2012
Michigan State University
College of Veterinary Medicine
Ad hoc Core Competencies Task Force
2011-12 Annual Report
August 22, 2012

Task Force Membership
• Representing PDI
  - Jennifer Thomas
  - Ioana Sonea
• Representing SCS
  - Cheri Johnson
  - Ed Rosser
• Representing LCS
  - Ann Rashmir
  - Michelle Kopcha
• Representing the CVM Committee on Curriculum
  - Nathan Nelson
• Representing CVM Dean’s Office
  - Moses Fetters
  - Coretta Patterson
  - James Lloyd

Summary of the Year’s Activity
• Clinical phase – Continued refining of task list and recording methods.
• Preclinical phase
  - Finalized task list
  - Launched recording with fall semester, 2011
• Completion of task list approved as graduation requirement by faculty vote in May 2011
  - Effective for Class of 2015
• Continued adoption of tasks as individual course/clerkship requirements
• Completion of preclinical task list approved as requirement for matriculation to clinics by faculty vote in March 2012.
  - Effective for Class of 2016
• Presented system to AVMA Council on Education during accreditation site visit in April 2012 – received positive feedback.

Plans for Upcoming Year
• Continue fine-tuning task lists and recording processes
• Begin to consider inclusion of elective procedures
• Expand reporting capabilities
  - Administrative
  - Task portfolios for students
Annual Report of Activities for the Ad Hoc Information Technology Advisory Committee, 2011-12

The Ad Hoc IT Advisory Committee was convened to review and implement changes recommended by the recent Plante-Moran external review of the Information Technology Center (ITC).

The current working vision statement for the IT Advisory Committee is:

To provide stable and reliable technology that supports and enhances the mission of the College of Veterinary Medicine. Specifically, the vision is to provide technology, through collaboration with administrative information services, for all students, faculty and staff that:

- is effectively supported by a responsive qualified team of professionals,
- is well documented and communicated,
- provides adequate protection of information and data from loss and unauthorized access,
- provides timely, seamless access to information and data,
- meets the curriculum needs of the college,
- improves and enhances the proficiency of the workforce,
- provides a highly reliable infrastructure that allows for future technologic growth,
- supports the missions of the service units, and
- supports the research activities of the college.

To this end the main focus of the committee thus far has been IT reorganization, addressing budgetary concerns, developing and maintaining a working list of current major projects, formalizing the process by which major IT requests are made and addressed, production of a user friendly form to submit IT requests, and evaluation of client/customer satisfaction.

A consensus of computer requirements for incoming freshman veterinary students was reached, and students are now routinely informed of these requirements upon acceptance into the veterinary medical program. These computer requirements will be updated on a yearly basis. Support for students’ personal computers was arranged; the IT group from main campus now comes to CVM on a weekly basis to directly support students.

In addition to the above, the Ad Hoc IT Advisory Committee has participated in several small projects such as reviewing the self-study chapter on “Library and Information Resources” for the AVMA as part of the accreditation process.

Current members of the committee: Ann Rashmir, Rob Malinowski, Mike Szkotnicki, David Korcal, Bari Olivier, Dush Fernando, Jim Wagner, Jon Patterson, Laurie Worgul, Chris Thibault and Jim Lloyd.
Date: Nov. 7, 2012

To: College Advisory Council

From: Sarah K. Abood, DVM, PhD
Assistant Dean, Student Programs

Re: Ad Hoc Committee Review of the CVM Library Committee (2011-2012)

For more than 30 years, the CVM Library played a vital role within our college. It served the clinical, educational and research needs of over 600 members of the college in accordance with MSU's land grant mission. As a result of a 2010 self-study examining resources, space, attendance and the needs of students and faculty, a decision was made to close the CVM branch of the MSU Library but retain the space as a quiet study area and reading room.

The Library Committee includes our librarian, Sheila Bryant, MLIS, AHIP, and faculty representatives from the clinical departments and Veterinary Technology Program: Dr. Sarah Abood, Dr. Rob Malinowski, Dr. P.S. Mohankumar, Dr. A. Mahdi Saeed, Dr. Pat Schenck, Kristi Sneed, LVT, and Dr. Patrick Venta. Student representatives from each of the professional student classes include: Joplin Cotner (2013), Alisha Massa (2014), Kristin Hummel (2015) and Kimberly Hunt-Lowrance (2016).

Weekly computer 'help sessions' are offered to CVM students by staff from the Academic Technical Support group on campus; they use space in our Reading Room to meet and troubleshoot problems that any student may be having with their laptops. This type of support relieves some of the burden historically placed on CVM’s Information Technology Center.

Sheila Bryant continues to hold limited hours on a weekly basis to address questions or provide instructional sessions. She maintains and updates a research guide with resources available to assist students studying for the NAVLE. In 2012, Sheila participated in our annual open house, Vet-A-Visit, as well as represented CVM in the exhibit hall at the Michigan Veterinary Conference to demonstrate electronic resources to conference attendees. She has also conducted a number of informal instruction sessions on library resources and services at DCPAH.

It is the goal of this committee to be pro-active in addressing ongoing needs of students, staff and faculty regarding electronic library resources, technology needs and study space needs in the CVM Reading Room. Prior to Fall Semester 2011, the committee met once per semester and served as an interface with students, staff, and faculty and their respective needs. With the changes resulting from the formal closing of the library, the committee has met monthly to discuss issues pertaining to requests for texts and journals, web-page updates and electronic library resources. Therefore, I recommend the continuation of this ad-hoc committee as it serves as a useful advisory committee for the college.
Scholarship Committee Members

Dr. Coretta Patterson
Dr. Norma Baptista
Dr. Elizabeth Ballegeer
Dr. John Caron
Dr. Elizabeth Carr
Dr. Dan Grooms
Dr. Colleen Hegg
Dr. Robert Sanders
Dr. Mary Rheuben
Dr. Laura McCutcheon
Dr. Julia Stickle

Scholarship Administration Team

Dr. Norma Baptista, Assistant Dean of Admissions and Student services
Moses Fetters, Information Technology II
Dr. Coretta Patterson, Scholarship Committee Chair
Diane Young, Administrative Assistant

MSU CVM Scholarships – Fall Semester 2011

• 25 Scholarships were offered in the Portal for the Fall Cycle
• 41 Students were awarded Scholarships via the portal. Few of these students received more than one award.
• Total awarded Fall = $183,992

MSU CVM Scholarships – Spring Semester 2012

• 20 Scholarships were offered in the Portal for the Spring Cycle.
• 27 Students were awarded Scholarships via the portal. Few of these students received more than one award.
• Total awarded this spring = $138,341

MSU CVM Scholarships – Fall & Spring 2011-12

• 1,296 application reviews between fall and spring semester application cycles
• Over 44 Scholarships offered Fall & Spring (Class of ’57 offered twice both Fall & Spring)
• 68 Students were awarded Scholarships (Some students received scholarships both Fall & Spring semesters and few received more than one award)
• Total awarded for 2011-2012 academic year: $313,265
Scholarships not Included in the Portal

1. Westminster, total awarded: $10,000
2. North American Veterinary Conference, total awarded: $1,500
3. AVMA PLIT, total awarded: $3,000
4. Megan’s Dreams, total awarded: $3,000
5. Police Tucson Lodge #1, total awarded: $1,000
6. Western Veterinary Conference, total awarded: $1,000
7. The Race for Education, total awarded: $4,503
8. Mother Food Safety, total awarded: $5,000
9. Pfizer, total awarded: $32,500

Total: $68,503

Renewable Scholarships not Included in the Portal

1. Cunkelman, total awarded: $93,732
2. Hutton, total awarded: $119,000
3. Sinkula, total awarded: $21,916
4. Abrams, total awarded: $23,347
5. DePorre, total awarded: $10,050

Total: $268,045

Information about the following external scholarships sent to CVM Classes as requested:

1. New Brunswick Kennel Club Scholarship Program for NJ Veterinary students who have also completed two years or more of a post-graduate Veterinary program, Varies between $500-$1,500
2. American Pointer Club Scholarship, total offered: $1,000
3. Somerset Hills Kennel Club Scholarship, total offered: $500-$1,500
4. Long Island Kennel Club Scholarship, total offered: $500
5. American Association of Swine Veterinarians (Veterinary Internship Stipend) total offered: $3,300
6. Veterinary Scholarship Trust of New England, total offered: $5,000
7. Association for Women Veterinarian Foundation, total offered: $1,500
8. American Association of Bovine Practitioners, total offered: $1,500
9. American Veterinary Medical Foundation, total offered: $1,000
10. Pennsylvania Veterinary Foundation, total offered: $8,000
11. Maine Veterinary Education Foundation, total offered: unknown
12. Vermont Veterinary Medical Scholarship, total offered: $ unknown

13. Winn Feline Foundation, total offered: $2,500

Note: We did not receive information about awards given to CVM student who applied to the above scholarships.

MSU Foundation Loans

Vine Loan

Dr. Ernest L. Vine established a trust called the Wayne A. and Sidney M. Vine Memorial Veterinary Student Loan Fund. These Funds, which are available through the MSU Foundation, are designed to assist needy DVM graduates in their transition from completing their professional education to clinical practice. The Vine Memorial Veterinary Student Loan Fund is thus available to graduating seniors.

The interest rate on this loan is 7.6% per annum. The repayment period begins no later than six (6) months following graduation, and repayment must be completed thirty-six (36) months following graduation. The minimum monthly payment is fifty (50) dollars.

Total awarded: $8,686

Young Loan

The Robert L. Young Loan has been established to perpetuate Thomas and Lucille Young’s interest in assisting worthy medical students in the Colleges of Human, Osteopathic, and Veterinary Medicine to realize their full academic potential. The loan amount will be determined by the fund’s board of advisors. The loan features a zero percent interest rate until payment begins three years after graduation, at which time the interest will only be three percent. The loan is available to CVM students.

Total awarded: $48,542

MSU CVM Scholarship Total award = $649,813
Graduation Awards Total = $19,850
Total MSU CVM Scholarship & Graduation Awards: $669,663

External Scholarships Total Reported = $32,500

MSU Loan award distributed = $57,228
MSU CVM Emergency Loans distributed = $13,300

Total distributed between scholarships and loans = $772,691

7-24-12

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